



Daniel E. Gutekanst, Ed. D.
Superintendent of Schools

January 24, 2023

Dear Parents or Guardians of incoming kindergarten students:

It is with great pleasure that I welcome you as a new or returning family to the Needham Public Schools and provide you with information for enrolling your child in kindergarten. Please review this important Information.

School Assignment

Students enrolling in the Needham Public Schools are typically assigned to one of the five elementary schools based upon their residential address in Needham. However, depending on kindergarten class sizes, the superintendent may assign a student to another school based on under or over enrollment at a particular school. For more information on school assignment see School Committee Policy JFABC: Assignment of Elementary Students to Schools included on the district website under Student Registration.

Eligibility for Enrollment

All children residing in Needham who are 5 years of age by August 31, 2023 are eligible for enrollment in full-day kindergarten.

Know Your Schools Night

I am inviting parents or guardians of kindergarten-eligible students to attend a Know Your Schools Night for a general overview of the kindergarten program along with information about bus transportation, nutrition services, and health requirements. This program is scheduled to be held on February 9, 2023 from 6:30 to 7:30 pm at the Broadmeadow Elementary School located at 120 Broadmeadow Road, Needham. Snow date: March 2, 2023 6:30 to 7:30.

Transportation

Registration for bus transportation begins on April 4, 2023 and ends on May 19, 2023. More information will be discussed at Know Your Schools Night. Parents/Guardians can also contact the Transportation Department directly at transportation@needham.k12.ma.us with any questions.

Student Registration

All of the following paperwork can be either emailed, faxed or shared with the registrar on Google Drive. Parents or Guardians are asked to complete the registration process no later than April 3.

The registration link will be available on the Needham Public School website beginning February 10th.

Registration Documents

- Birth Certificate or passport
- Proof of residency, as follows:
Owners: current real estate tax bill, or town water/sewer bill, or signed P&S.
Renters: current lease and utility bill.
- Physical Examination completed within 12 months of date entering school.
- Immunization Record.

Registration Forms

- Health and History form
- Home Language Survey
- Early Childhood Experiences Form

For any question about registration, please contact Penny Belezos, Student Registrar, at 781-455-0400 x11213 or penny_belezos@needham.k12.ma.us

For students who will not be enrolled in Needham Public Schools:

The Student Registrar should be contacted if you are *not* planning to enroll your child in the Needham Public Schools kindergarten program for the 23-24 school year.

Parent Orientation

Parent Orientation for parents/guardians will be held in the Spring. Your child's principal and kindergarten team will provide information about the kindergarten program and will offer classroom tours. You will also learn about the **kindergarten screening process** for your student. Orientation is for the parents or guardians only.

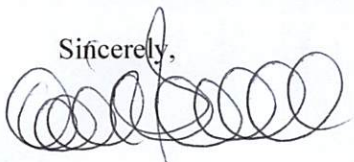
Date for orientation at your school are listed below:

SCHOOL	DATE	TIME
Broadmeadow	5/15	6:30-7:30 p.m.
Eliot	4/27	6:30-7:30 p.m.
Mitchell	5/16	6:30-7:30 p.m.
Newman	5/11	6:30-7:30 p.m.
Sunita Williams	5/16	6:30-7:30 p.m.

I appreciate your attention to these important details pertaining to your child's kindergarten registration and enrollment. For additional information about the Needham Public Schools, please visit our website at www.needham.k12.ma.us.

We look forward to welcoming your child and family to the Needham Public Schools.

Sincerely,



Daniel Gutekanst, Ed. D.
Superintendent of Schools